



23<sup>th</sup> March 2024

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Tuesday 2<sup>nd</sup> April 2024 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Lena Batten'.

Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: [clerk@northhillparish.org.uk](mailto:clerk@northhillparish.org.uk)

## AGENDA

1. TO RECEIVE APOLOGIES:
2. CODE OF CONDUCT : a) TO RECEIVE DECLARATIONS b) TO GRANT DISPENSATIONS:
3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY:
4. TO RECEIVE AND APPROVE THE MINUTES OF THE 4<sup>th</sup> MARCH 2024 FULL COUNCIL MEETING:
5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA:
6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING:
  - i) For information only - PA24/00804 - St Torneys Church Lynher Way North Hill Launceston Cornwall PL15 7PQ - S52/S106 and discharge of condition apps Proposal Submission of details to discharge condition 3 in relation to Decision notice PA23/04512 dated 05.09.2023.
  - ii) PA24/02009 Land East of Moorview, Coads Green, Launceston, PL15 7LY – Application for Non Material Amendment to PA21/10932 for proposed residential development of four dwelling houses with garage / car parking, namely 1) alternation to winder of Plot 1 2) alteration of internal layout of Plot 1.
7. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED:
  - 7.1 To consider / resolve maintenance list for North Hill play area in priority order including zip wire and maintenance / removal of the tunnel.

- 7.2 To discuss / resolve the replacement shackles identified as moderate risk on the Kompan report.
- 7.3 To resolve whether to enrol in the Link following further information being obtained by the clerk.
- 7.4 To note if anyone has applied to be a representative for the Community Area Partnership.
- 7.5 To note for information both St Torney's footpath fund committee and Coads Green Chapel have said thankyou for the grants awarded.
- 7.6 To agree next steps following the meeting of rural EV charging held on the 15<sup>th</sup> March 2024.
- 7.7 To note for information the ROSPA play inspection is now booked for April.
- 7.8 To note the response from Highways that Coads Green is a nominated surfacing scheme for 2024-2025, potentially in the summer or autumn and the feedback regarding parking at Uphill Junction.
- 7.9 To discuss / resolve to adopt the new Standing Orders as recommended by NALC 2022.
- 7.10 To note for information the expenditure of £750.00 towards a grant funded defibrillator at the Colin Park Club on the 20<sup>th</sup> March 2024.
- 7.11 To accept information sourced by the clerk regarding parking in North Hill Village Hall.
- 7.12 To receive the response from Highways in relation to the cutting of hedges in the parish.
- 7.13 To resolve any Councillors wishing to attend CALC training on offer.
- 7.14 To consider / resolve tarmacking Parish Council end of North Hill Village Hall car park.
- 8. APPROVAL OF THE LIST OF PAYMENTS / RECEIPTS FOR MARCH 2024 & TO RECEIVE MARCH 2024 BANK STATEMENT:
- 8.1 AUTHORISATION OF EXPENSES INCLUDING SALARY:
  - i) £18.00 (PAYE G. Pollard Mar)
  - ii) £8.00 (bank Charges)
  - iii) £43.64 (room rent, phone, Lena Batten, mar)
  - iv) £713.96 (Salary inclusive of tax, Lena Batten, mar)
  - v) £24.00 (Code of Conduct training CALC)
  - vi) £3.10 (Postage)
  - vii) £750.00 (Defibrillator requested donation, paid on 20<sup>th</sup> March 2024)
- 8.2 RECEIPTS:
- 8.3 To receive March 2024 bank statement:  
Bank Statement as of 25th March 2024 - £12,640.00
- 9. TO REVIEW MONTHLY BUDGET RECONCILIATIONS:
- 9.1 Budget Sheet Attached for March 2024.
- 10. TO REVIEW MONTHLY RAG: (Red, Amber, Green)
- 10.1 RAG Sheet attached.
- 11. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS:
- 12. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY:
- 12.1 To receive update in relation to clerk completing Sexton Training on the 21<sup>st</sup> March 2024.
- 12.2 To receive exemplar risk assessment as a starting point for North Hill Cemetery.
- 13. ITEMS FOR INCLUSION AT THE NEXT MEETING:
- 14. DATE & TIME OF NEXT MEETING:
- 15. CLOSE OF BUSINESS: